

Response to Questions: Keystone-North Kenneth-Winona Bicycle Boulevard Projects RFP

1. Do subconsultants have to include Exhibit 10-F, 10-K, or 10-Q?

***Answer: If a subcontract for work or services to be performed exceeds \$25,000, the subcontract must contain all required provisions of the prime contract.***

2. Does the city want to continue the use of loop detection at the proposed intersections for bicycle detection? Are there any plans to upgrade to microwave or video detection?

***Answer: The City has used microwave and video detection throughout the City. Our experience has shown that it does not always work on narrow local streets. For the purposes of budgeting, consultant should assume that detection should be consistent with existing infrastructure; either push-button or loop bicycle detection. Although this may be something to consider further during the design process.***

3. For the bicycle detection signal plans, is the City comfortable with the design plans only showing the necessary detail for effected conduits and boxes? This would be in contrast to a full signal plan showing all existing and proposed detail.

***Answer: The level of detail will likely vary on an intersection-by-intersection basis. Consultants will obtain all existing traffic plans as part of Task 2 and work with traffic engineering staff to determine the level of detail necessary, which may include a simple redline of the existing plans, a detail of only the proposed changes, or a full signal plan.***

4. Is the city envisioning planting and irrigation in the traffic circles?

***Answer: The City is flexible on this, traffic circles and medians may include landscaping or decorative hardscape. The community may request landscaping be included during of the outreach component in Task 3. However, this will need to be weighed against the proximity of water infrastructure (particularly recycled water), maintenance, and the construction and establishment funds available for the project budget. Preliminarily, consultants should assume that landscaping and irrigation is preferred.***

5. For the improvements on Winona Avenue, the project description and the proposed concept plan identify different improvements. The project description suggests installing a traffic circle at Brighton Street while the concept plan map shows bulb-outs on Lincoln Street. For budgeting purposes should one or two traffic calming measures along Winona Street be assumed?

***Answer: Please assume up to two traffic calming improvements on Winona. As with all proposed components of the project, this may change as part of the outreach and design processes.***

6. Can funds allocated for construction administration be used during the design engineering phase if total does not exceed total grant award?

***Answer: Due to the process for federally funded project outlined by Caltrans in the Local Assistance Procedures Manual, construction administration funds are to be allocated during the construction phase of the project. Moving funds between phases may result in delays to the project that ultimately jeopardizes the availability of funding for the project.***

7. On the Detailed Engineer's Estimate, what are the "Non-Infra" items?

***Answer: The Safe Routes to School project include non-infrastructure related programs for encouraging students to walk and bike to school. For this project the non-infrastructure components will be contracted separately during the construction phase. Non-infrastructure items are not included in this RFP.***

8. Task 6 of Construction Administration Services mentions "performance of periodic and final inspections", but otherwise the task description implies assistance during construction. What level of inspection services are expected from the consultant?

***Answer: The Consultant will be expected to inspect and sign-off on all work performed during the construction phase to ensure consistency with the design.***

9. Will each non-selected firm's price proposal remain unopened?

***Answer: The City of Burbank follows the procurement method outlined in the Local Assistance Procedures Manual. All proposals will be reviewed and ranked independent from the cost proposal. Then the cost-proposal for the top-ranked consultant will be opened and negotiations will begin. If the City is unable to reach an agreement with the top-ranked consultant, negotiations will be closed and the City will move onto the second-ranked consultant. All other cost proposals will remain sealed.***

10. Does City staff intend to charge only nominally to the PS&E and Construction Administration tasks out of the state and Federal funding?

***Answer: The City will use little or no funding from the PS&E phase. Some of the construction administration dollars will be used to cover City inspections.***